

RHACC

**Richmond and Hillcroft
Adult Community College**

RHACC RECRUITMENT INFORMATION PACK

**Enabling adults and communities to thrive through
education**

**Richmond and
Hillcroft Adult
and Community
College**

RECRUITMENT VACANCY INFORMATION SHEET

Contents

Contents	1
Your Career Starts Here	2
What are we looking for?	3
About Us	3
Our Values	4
Our Vision	5
Goals for 2022 – 2025	5
Our Achievements	6
Meet the Executive Team	7
Our Campuses	7
Parkshot Campus	7
Hillcroft Campus	8
Safer Recruitment Commitment	10

RECRUITMENT VACANCY INFORMATION SHEET

Your Career Starts Here >>

We are delighted that you have applied for the above position, and we look forward in communicating with you throughout this process. This is the start of our working relationship, which we hope to be a successful one.

Join our dedicated team, where you can enjoy a number of benefits including:

- Pensions
- UniDays
- Teacher Perks
- Carparking
- Counselling
- Cycle Scheme
- Colleges Health Trust
- Costco
- Education
- Season Ticket Loans
- Eye Care Vouchers
- Creche
- Discounted Software
- Discounted Room Hire
- Discounted Gym Membership



If successful at your Interview, you will be able to easily access our Staff benefits Brochure, which will give you all the relevant information on the above benefits.

We also provide continuous opportunities for development and growth throughout the employee's life with us. We are committed to helping you achieve the best you can and grow with us, whilst on our journey to success!

RECRUITMENT VACANCY INFORMATION SHEET

What are we looking for? »»

We are looking for someone with the skills and experience, needed to successfully hold this vital position within our College. To find out more about the required skills and experience for this position, please read the attached Job Description.



About Us »»

RHACC is a truly inspiring establishment, driven to enable adults and communities to thrive through education. It does this through the provision of learning, skills and enterprise activities that meet the needs of learners that are diverse in their background, ambitions and needs. RHACC has shown that by doing things differently, for example by developing co-working space for local businesses, it can ensure that every learner gets the support that is right for them to flourish (or that helps them to flourish and achieve).



There have been, and will continue to be, challenges to our mission. However, the next few years also offer us immense opportunity. The chance to develop a new centre on our Hillcroft campus, the refresh of the Hillcroft Women's Education programme to make it relevant for current learners, and the lessons that we have learned though the pandemic on how to make our learning more accessible and inclusive give us the tools that we need to make an even greater difference for our learners.

The importance of wellbeing, of reskilling workers for new roles and jobs, of levelling up and of supporting local businesses will only increase. This strategy outlines how RHACC will make an even greater contribution in these areas, making a difference to the communities and learners we serve.

RECRUITMENT VACANCY INFORMATION SHEET

Our Values»

We are proud to be a diverse and harmonious community of approximately 8,000 learners each year recruited from our home boroughs, South-West London, Greater London and the South of England.

SERVICE: We exist to serve our adult learners and communities. Their needs inform curriculum and business decisions and how we deliver our services.

ENTERPRISE: We are bold and enterprising and are not afraid to do things differently in order to deliver positive outcomes to those we serve. We use our initiative to get the best possible outcome for our learners and community by developing new courses, fundraising for bursaries or by providing new services where there is unmet need, such as co-working and collaborative space at The Bridge and vocational opportunities for adults who have a disability.

INCLUSION: We aspire to have something for everyone and take action to make services accessible to all through e.g., 1:1 learning support, small classes, and a supportive environment where diversity is celebrated, and everyone is given the space they need to grow and thrive.



PRIDE: We take pride in our unique character as an adult learning specialist, in the achievements and diversity of our learners, in achieving high standards and the positive impact we make.

RECRUITMENT VACANCY INFORMATION SHEET

Our Vision»»

By 2025 we will be the adult education provider of choice in South West London with our skilled adult learning workforce delivering outstanding learning and development opportunities from first class facilities in Richmond and Kingston and online:

- Providing routes to good work, new careers, and improved wellbeing
- Supporting people who have a disability to learn, work and thrive
- Providing grass roots support through our community and online hubs
- Creating social capital through our community and employer partnerships



Goals for 2022 – 2025»»

We have three goals to achieve during this time, these are:

1. To provide an outstanding customer experience that supports learners to achieve high standards, take pride in their achievements and enjoy learning.
2. To increase our reach to enable more adults to benefit 2 from learn
3. To achieve long-term financial sustainability to meet adult learner needs.



RECRUITMENT VACANCY INFORMATION SHEET

RHACC

Richmond and Hillcroft
Adult Community College

Our Achievements»»

- Shortlisted for TES Adult and Community Learning Provider of the Year 2021.



- New online provision from March 2020 kept our communities learning, working and connected.



- Workforce of dual professionals bringing skills from the workplace and community to the classroom and studio.



- A diverse workforce and learner community that brings new perspectives and makes learning relevant.



- Generating over £2m of fee income that goes back in to teaching and learning activities and bursaries.

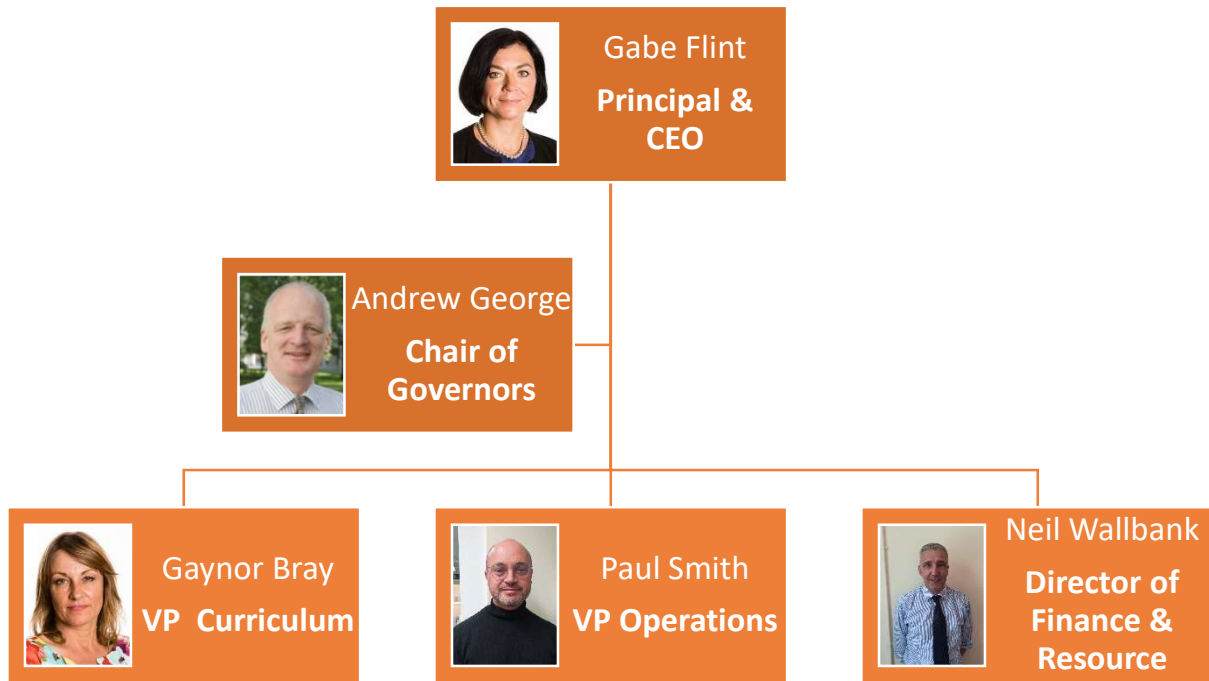


- The Bridge workspace providing small businesses with the support and space to grow.



RECRUITMENT VACANCY INFORMATION SHEET

Meet the Executive Team»



Our Campuses»

We have two campuses, known as Parkshot and Hillcroft:

Parkshot Campus

Parkshot | Richmond-upon-Thames | Surrey | TW9 2RE | 020 8891 5907

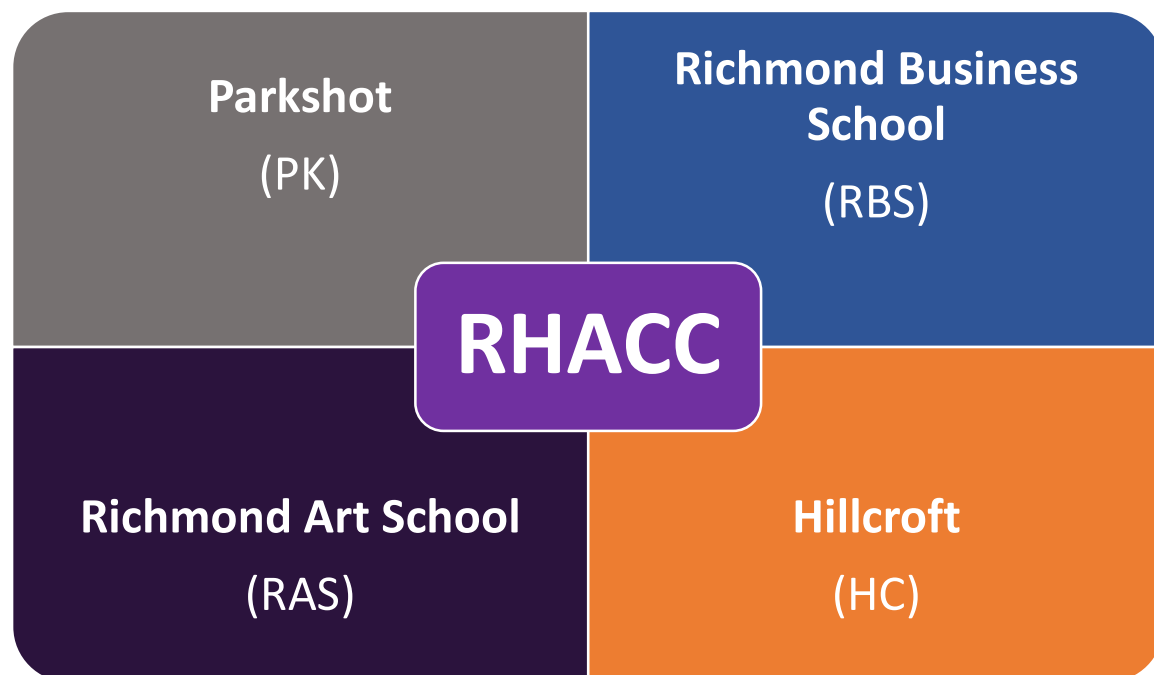


RECRUITMENT VACANCY INFORMATION SHEET

RHACC
Richmond and Hillcroft
Adult Community College

Hillcroft Campus

South Bank | Surbiton | Surrey | KT6 6DF | 020 8339 8922



RECRUITMENT VACANCY INFORMATION SHEET

RHACC

Richmond and Hillcroft
Adult Community College



RECRUITMENT VACANCY INFORMATION SHEET

Safer Recruitment Commitment»

As an education provider, we are committed to our statutory and moral duties in safeguarding our learners. This commitment extends to all applications to work with us, including those that supply to us. All individuals will be required to successfully complete the safer recruitment checks which includes:

- Enhanced DBS Checks, including barred lists
- Overseas checks
- Obtaining two professional references (one has to be most recent employer)
- Confirmation of qualifications

***Enabling adults and communities
to thrive through education***

RHACC

**Richmond and Hillcroft
Adult Community College**

RHACC